Oxford Academy of Hair Design

## Disability Determination Process Checklist

**All items listed below need to be completed in order for the Disability determination Process to be completed. Items may be submitted individually or as part of a comprehensive packet.**

\_\_\_\_\_\_\_Student Interview #1– via phone conference or in person

\_\_\_\_\_\_\_Student Interview #2– via phone conference or in person

 (Case specific- more than one conversation may be warranted)

\_\_\_\_\_\_\_Parent Interview (optional)

\_\_\_\_\_\_\_Current Documentation\*

submission of evaluation(s) from Qualified Professional(s)

refer to Documentation Guidelines for specific condition guidelines

submission of documentation for **EACH** condition impacting student’s profile

 and performance

\_\_\_\_\_\_\_Completed Disability Disclosure Document\*

\_\_\_\_\_\_\_Supplemental Documentation may include, but not limited to:

SAT/ACT Eligibility Letter of Accommodations

Current Individual Education Plan (IEP) or Current 504 Plan

Learning Profile

Previous Educational Evaluations

Previous Medical Evaluations

**Timelines & Expectations:** The completion of Disability Determination Process will take approximately one month after the date of submission of all required steps indicated above.

**Accommodation Plan development**: A discussion of reasonable accommodations supported by the documentation and case history is subsequent to the Disability Determination Process being completed. The development of Accommodation Plans is a collaborative process that occurs with the student at time of enrollment, 450 hours, 900 hours, and 1200 hours.

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